

Standards Committee



Claire Sinay, Chair

Tuesday, October 11, 2011
9:00 am to 11:00 am
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Conference Room

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Abdul Hasan	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT	Eric Moore
EX	Rebecca Barnett	AT	Randall Furrow				

Guests

Administrative Agent Staff

Kenneth Leighton-Boster Edd Welsh

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with five of six members in attendance at approximately 9:05 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the September 13, 2011 meeting. Deborah Frusciano noted her name was misspelled on page three. John Sapero noted Eric Moore should be listed as present for the meeting.

Administrative Agent update

Kenneth Leighton-Boster discussed:

- The Part A program is completing the GY 2012 grant application
- Provider site visits will begin later in the month

Committee Chair update

No comments were voiced.

Revisions to Standards of Care

The committee reviewed work completed at the last meeting.

Medical Case Management

The committee continued revisions to these standards of care. A consensus was reached to provide the revised standards to the public for comment.

Non-Medical Case Management

This item was tabled until the next meeting.

Review of the Standards Committee 3-year plan

The committee reviewed the Standards Committee's 2007-2010 three-year plan. A consensus was reached to not create a new, specific plan until the Council's 2012-2015 Comprehensive Plan was finalized.

The committee defined certain activities that would need to be completed over the next grant year (development of standards for Early Intervention Services, revisions to other standards of care) .

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Non-Medical Case Management standards of care

MEETING MINUTES *continued*

Action Items to be completed by the next meeting

Task	Assigned To

Current events summaries

Debby Elliott discussed that the City of Phoenix will be holding a community forum regarding community housing for HIV positive individuals.

Eric Moore related that Nelson Silva-Craig had resigned the McDowell Clinic.

Deborah Frusciano discussed AIDS Walk Phoenix was a great success.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 10:50 am.